

PUBLIC AFFAIRS (INFORMATION) OFFICER TRAINING RECORD

[For Details, see CAPR 50-15 (01Sep97), § 2-4. n.]

_____	_____	_____	_____
Last, First Name, MI	Grade	CAPSN°	Sqdn Name

<u>Requirement</u>	<u>Date completed</u>	<u>Signature of auth CAP officer</u>
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Minimum Requirements to Become a Trainee [CAPF 101(T)]:

1. Any member at least 18 yrs old	_____	_____
2. Complete ES Test (CAPF 116), Part 1 and 2	_____	_____
3. Sound knowledge of CAP history, constitution, bylaws	_____	_____
4. Classroom instruction IAW CAPR 50-15, Attchmt 14	_____	_____

Minimum Requirements to Become Qualified (CAPF 101):

5. Two missions as PAO trainee	_____	_____
	_____	_____
6. Demonstrate thorough knowledge of mission procedures, media relations, CAP history, agreements	_____	_____
7. Recommendation by a PAO	_____	_____

Upon completion of all requirements, fill out CAPF 100, attach a copy of this form, and give both to the Sqdn ES Officer so s/he may submit them to Wing/DOS to obtain your CAPF 101 in this specialty.